Scenic Hotel Te Pania
45 Marine Parade, PO Box 347, Napier 4140, New Zealand
Ph: (06) 833 7733, Fax: (06) 833 7732
Email: tepania@scenichotels.co.nz

SCENIC HOTELS

Booking Form
Group name: Building Officials Institute of New Zealand
Senior Building Control Officers' Forum
Reference No: 13258367

ACCOMMODATION FORM: 14th – 17th August 2018

HOTEL BOOKINGS AT THE SCENIC HOTEL TE PANIA
45 Marine Parade, Napier

FULL NAME: (Title & Initials) _____

CITY OF RESIDENCE: _____ **COUNTRY:** _____

E-MAIL:_____**MOBILE:** _____

ARRIVAL DATE: _____ **ARRIVAL TIME:**_____2pm_____

DEPARTURE DATE: _____ **DEPARTURE TIME:**_____10am_____

NUMBER OF GUESTS OCCUPYING THE ROOM: _____

ROOM REQUIREMENTS: (Please Circle)

TWIN (2 double beds) / DOUBLE

ROOM RATES (Superior): $185.00 incl GST, per room, per night

Check-in time is no earlier than 2.00pm

PLEASE CALL TO PROVIDE CREDIT CARD DETAILS TO GUARANTEE THE BOOKING

Bookings with no credit card details is not guaranteed

(Credit card provided is only to secure the booking; credit card will not be charged)

Send completed form to tepania@scenichotels.co.nz

Conference accommodation conditions:
- Accounts settled at the hotel by credit card will incur a 1.5% credit card surcharge.
- Cancellation policy: if you wish to cancel your reservation, please notify the hotel at least 24 hours prior to the date of arrival. Cancellation fees may apply.
- Any guest whom fails to check-in and has not advised us of a cancellation, will be subject to one nights accommodation charge.
- More than two adults in a room will incur an extra $30.00 incl GST charge per adult per night.
- Check in time is no earlier than 2.00 pm & check out time is 10.00 am.
- All bookings are subject to availability.
- Pre and post accommodation is subject to availability at conference rate
- A credit card authorisation will be required on check in. If a credit card is not available then a cash deposit of $150 will be required as security for any incidentals.

HOTEL USE ONLY:

Confirmed by: _____   Date: _____

Reference Number: _____