

Membership Information For 2012

Our Vision:

***Promotion and Advancement of the Building Officials Profession
in New Zealand***

ABOUT THE INSTITUTE

The Institute is a non-profit registered charitable organisation. The Institute has a national office based in Wellington and eight branches nation-wide. The Institute represents over 1200 members engaged in building controls in both the public and private sectors.

The Institute strives to raise the status and advance the interests of the profession of building controls. The Institute encourages members to develop a better understanding of the responsibilities and duties imposed by Acts and regulations. To achieve this, the Institute facilitates opportunities for the members to meet, correspond and interchange knowledge relevant to the science of building control in New Zealand.

The Institute will review, promote, or lobby for legislation and standards which will provide safe and healthy buildings for our community.

WHY BECOME A MEMBER?

Members receive numerous benefits, some of which include:

- Unique networking opportunities
- The ability to sharpen their professional skills by attending any of our Training Academy events including the Annual Conference & Expo, specialty conferences, seminars, workshops and training courses
- Receiving up-to-date and regular information on topics relating to the building control sector in New Zealand
- The opportunity to be part of one of our Special Interest Groups. These groups enable members with the same interests to come together at specialist events, network with peers by email discussion groups and promote your field of interest through our magazine.
- Become involved with the Institute - serve as a committee member on one of the many groups we have
- Receive discounts on registration fees and advertising in our publications.

MEMBERSHIP INFORMATION

- Membership of the Institute is open to all individuals, companies, and/or organisations that are engaged in or have an interest in any of the fields within the scope of the Institutes Objectives.
- To belong to the Institute you agree to support our objectives and agree to follow our Constitution and Rules.
- Upon submission, your membership application will be presented to the Institute's Board for approval which occurs at the end of every month. Processing of applications can take up to 4– 5 weeks, depending on the date of receipt in the National Office.
- Your Building Officials Institute of NZ membership will commence as soon as you are both approved by the Board and have made the required payment and you remain a Building Officials Institute of NZ member until you formally resign your membership (in writing or by email). Your fees commence from the month you are approved by the Board and cover the period until the following 31 December. On 1 January you are automatically invoiced for the next year's membership fees at the rate then applying.
- The membership fee for the 2012 year is \$402.50 incl GST and is pro-rated for members joining between February through to 31 December.
- On joining the Institute all members pay a joining fee of \$150.00 + GST (\$172.50 Incl GST). This reflects administration costs associated with joining the Institute.
- Student/Retired Concessions - Building Officials Institute of NZ offers a membership fee concession for students and Retired members. The student/retired rate for the 2012 year is \$90 Incl GST and is also pro-rated for student/retired members joining between February through to 31 Dec. Student applicants must provide proof that they are enrolled in a tertiary course that is relevant to the professional practice of building controls.
- Corporate memberships - Building Officials Institute of NZ offers a membership for Corporate members this is open to any Private Organisations or companies engaged or interested in any of the fields within Building Controls. The Corporate rate for the 2012 year is \$460 Incl GST and is also pro-rated for Corporate members joining between February through to 31 Dec. Student applicants must provide proof that they are enrolled in a tertiary course that is relevant to the professional practice of building controls.
- Should you resign, all outstanding membership fees and levies must be paid in full.
- All memberships are non – refundable and non-transferable.

MEMBERSHIP CLASSES

MEMBER - NZD\$402.50 INCL GST

Any person engaged or interested in any of the fields within Building Controls.

Benefits include: Quarterly Straight Up Journal, regular electronic newsletters, member rates for Training Academy training, access to website Forum, networking opportunities at branch/regional meetings.

CORPORATE - NZD\$460 INCL GST

Any Private Organisations engaged or interested in any of the fields within Building Controls.

Note: This membership type is not open to Territorial Authorities and Building Consent Authorities.

Benefits include: One full individual membership, which is not transferable, special rates for exhibition space at the Institute's Annual Conference and Expo, quarterly Straight Up Journal, special rates for advertising in Straight Up Journal.

STUDENT - NZD\$90 INCL GST

Any person engaged in a course of full-time study approved by the Board and associated with the Building Industry, for a maximum period of 5 years.

Benefits: Quarterly Straight Up Journal, regular electronic newsletters, member rates for Training Academy training, access to website Forums, networking opportunities at branch/regional meetings.

RETIRED - NZD\$90 INCL GST

Any person holding membership in the class of Member may on retiring from active duty apply to the Board for re-grading as Retired.

Benefits: As per Student membership.

PRO RATED MEMBERSHIP FEES FOR 2012

Start month	Months to end Dec ember	Individual Membership Fee Due (Incl GST)	Corporate Membership Fee Due (Incl GST)	Retired/Student Membership Fee Due (Incl GST)
January	12	\$ 402.50	NZD \$460.00	NZD \$90.00
February	11	\$ 368.96	NZD \$421.67	NZD \$82.50
March	10	\$ 335.42	NZD \$383.33	NZD \$75.00
April	9	\$ 301.88	NZD \$345.00	NZD \$67.50
May	8	\$ 268.34	NZD \$306.67	NZD \$60.00
June	7	\$ 234.79	NZD \$268.33	NZD \$52.50
July	6	\$ 201.25	NZD \$230.00	NZD \$45.00
August	5	\$ 167.71	NZD \$191.67	NZD \$37.50
September	4	\$ 134.17	NZD \$153.33	NZD \$30.00
October	3	\$ 100.63	NZD \$115.00	NZD \$22.50
November	2	\$ 67.08	NZD \$76.67	NZD \$15.00
December	1	\$ 33.54	NZD \$38.33	NZD \$7.50

Joining fee applies to all new memberships.

PLEASE READ THESE INSTRUCTIONS CAREFULLY

HOW DO I APPLY?

If you have a hard copy:

1. Complete the mandatory fields.
2. Send it via:
Fax: 04 473 6004 or
[Email: office@boinz.org.nz](mailto:office@boinz.org.nz)
Post: PO Box 11424, Manners Street, Wellington 6142

If this is an electronic copy:

1. Open the attachment and save it to your computer.
2. Open and complete all mandatory fields and Save.
3. Attach and email back to office@boinz.org.nz.

Notes:

1. Check the completed application and make sure you have filled in all the mandatory fields. If this is not done correctly, this will incur some delay in processing.
2. Please tick the address you want your mail sent to. You can either have it sent to your business address or your residential address.
3. Pay subscription fees to the Institute directly, either by Direct Credit, Credit Card or Cheque.
4. Once payment has been received your membership application will be presented to the Institute's Board for approval which occurs at the end of every month. Processing of applications can take up to 4 – 5 weeks, depending on the date of receipt in the National Office.
5. Membership subscriptions work on a yearend billing cycle. Subscriptions become due as from 31 December.

Checklist:

Application form completed

Payment attached

Attached form of student Identification if necessary