



# On-site Effluent Disposal

The “Getting Started” Series comes under the Fundamental category of the Training Academy’s catalogue of courses. Focus is on entry level concepts where the Fundamentals are invaluable to those new to the Building Act and Code.

Getting Started in Building Controls series has been designed for new building control officials (less than one year’s experience) to give them a good understanding of the roles, responsibilities, building legislation, plan processing and site inspection so that they are quickly able to undertake their roles as building officials.

## Course Description:

This one day workshop will focus on

- **On-site Effluent Disposal**

A refresher on the principles of on-site effluent design /septic tanks

The topics covered in this workshop include:

- Using G13/VM1 as a design method and verification of compliance
- AS/NZS 1547 as a solution
- How an onsite effluent disposal system works
- Installation issues
- Ongoing use and maintenance issues
- What to look out for on plans and whilst doing inspections
- As built drawings required for Code Compliance Certificate
- Show and tell photographs of real jobs good and bad.

**Training Level**  
Entry Level

**Full Investment**  
\$510 including GST

**Member Investment**  
\$410 including GST

(Members of the Building Officials Institute of NZ are eligible for a discounted investment )

**BOINZ CPD Points**  
5

**Course duration**  
1 day

**Commences at**  
9.00 am  
**Finishes at**  
5.00 pm

**Tutors**  
**Bill Wright**  
Wright Contracting Ltd

## DELIVERY OPTIONS:

### “ON DEMAND” TRAINING

To be delivered at your Council, or at a location of your choice.

To discuss your options email us at [training@boinz.org.nz](mailto:training@boinz.org.nz)

### PUBLIC SCHEDULE TRAINING

Our public schedule courses are open to all building officials, building industry personnel, or anyone with an interest in building control topics.

**Register your interest for this course to be added to the Public Schedule for your region by emailing us at [training@boinz.org.nz](mailto:training@boinz.org.nz)**

## TERMS AND CONDITIONS

### CONFIRMATION POLICY

All registrations will be acknowledged in writing within 7 days of receipt.

At no later than 3 weeks prior to the course start date an email confirming either your position on the course, together with all relevant information regarding the course or an update on the status of the course will be sent to you.

Please include a suitable email contact address for this confirmation to be sent.

### MINIMUM NUMBER POLICY

All Training Academy events require minimum numbers of attendees to be registered at a given location at least 20 days prior to the event. If minimum numbers are not reached by this date, a generic email will be sent to all Institute members giving notice of its pending cancellation. If minimum numbers are still not reached after one week and the event is cancelled, potential attendees will be advised of this and options available at alternative locations (particularly for road show type events).

### REFUND POLICY

should a participant need to cancel their attendance prior to an event for which they have a confirmed registration; notice of this must be received in writing to the Training Academy office. A 25% administration fee will be deducted or, alternatively, a substitute attendee can attend in their place. There will be no refund for any cancellation made within 24 hours of the event or a "no show" on the day.

### TRAVEL & ACCOMMODATION

if booking travel and accommodation to attend a course, it is important that you book travel and accommodation that can be refunded or transferred in the event of postponement or cancellation. The Training Academy will not be held responsible for any costs incurred.

### SPECIAL REQUIREMENTS

Please advise of any special requirements when registering for an Institute event i.e. dietary, wheelchair access etc.

### MEMBER INVESTMENT ELIGIBILITY

In order to claim the members' discounted rate for attendance at any event attendees must be current financial members of the Institute. Please check that your membership is current with no outstanding subscriptions due. Members who are unfinancial at the time of the event, they have been registered for, may incur an additional charge for this training.

### MONEY BACK GUARANTEE

In 2010 the Training Academy is offering a "Money Back" guarantee. This is because we are passionate about providing top quality education and we have worked very hard to develop 'best in class' courses, we want to stand by their content.

The Money Back Guarantee is at the discretion of the Building Officials Institute of New Zealand and will be decided on a case-by-case basis.

The conditions surrounding this initiative:

- An Evaluation Form must be completed at the conclusion of the course in question and should include contact details, i.e. name, company, telephone and email
- Each request needs to be supported by a senior manager's letter of support and a completed request form.
- The request for 'money back' must be received at the Institute's Head Office no later than five (5) working days after the conclusion of the course
- Requests should include reasons for dissatisfaction and completed on the Request Form.
- Once a decision has been made no correspondence will be entered into.

### CPD POINTS

Each of the courses run through the Training Academy are allocated CPD points.

These points will be recorded by the Training Academy for all members and the certificates provided on completion of the courses for all attendees will include the CPD points for the specific course attended.

**Training Academy**  
**PO Box 11424, Manners Street, Wellington 6142**  
**Fax (04) 473 6004 or email [events@boinz.org.nz](mailto:events@boinz.org.nz)**  
**Event enquiries should be directed to [events@boinz.org.nz](mailto:events@boinz.org.nz) or phone (04) 473 6005**

**All registrations will be acknowledged in writing within 7 days of receipt.**

**If minimum numbers are not reached, the Institute reserves the right to cancel or postpone any training event.**