



GETTING STARTED IN PLUMBING INSPECTION

Water Supply and Sanitary Plumbing (Up to Category 3 Buildings)

The "Getting Started" Series comes under the Fundamental category of the Training Academy's catalogue of courses. Focus is on entry level concepts where the Fundamentals are invaluable to those new to the Building Act and Code.

This series of "Getting Started" has been designed for new building control officials (less than one year's experience) to give them a good understanding of the roles, responsibilities, building legislation, plan processing and site inspection so that they are quickly able to undertake their roles as building officials.

Course Description

This course is aimed to give participants knowledge and understanding of water supply and sanitary plumbing for Categories 1 and 2 buildings. The course will cover connections including foul, storm-water and water supply; onsite disposal; roof water including collection, disposal and storage; potable and non-potable water supply; protection of water supply; and industrial waste.

Modules cover:

- Legislation
- Durability
- Water Supply
- Sanitary Plumbing
- Foul Water Drainlaying
- Surface water disposal, Storm-Water drains, Roofing and Downpipes
- E3, G1, G2 & G4 Internal moisture protection, Fixture Allocation & Design, Laundering, Ventilation
- On-site effluent disposal.

*Note: Building Categories

Category 1: No more than 2 storeys, up to 500m²
 Category 2: No more than 3 storeys, up to 2000m²
 Category 3: Unlimited scope.

Pre-requisite:

Successful completion of Getting Started in Building Controls.

Training Level
Entry Level

Who Should Attend
Building Control Officials who will be performing Plumbing Inspections

Full Investment
NZD\$2,395 incl GST

Member Investment
NZD\$2,195 incl GST

(Members of the Building Officials Institute of NZ are eligible for a discounted investment)

Course duration
5 days

Commences at
9.00 am
Finishes at
5.00 pm

BOINZ CPD Points
25
(upon successful completion of the assessment)

Tutor

Bill Wright
Wright Contracting Ltd

2010 PUBLIC SCHEDULE TRAINING

2010 Locations and Dates	
Wellington	2 - 6 August 2010
Auckland	1 - 5 November 2010

Our public schedule courses are open to all building officials, building industry personnel, or anyone with an interest in building control topics.

Register your interest for additional Public Schedule courses to be delivered in your region by emailing us at training@boinz.org.nz

COURSE REGISTRATION FORM

COURSE INFORMATION

Course Name: **GETTING STARTED IN PLUMBING INSPECTION**
Water Supply and Sanitary Plumbing (up to Category 3 Buildings)

Course Date & Course Location: (Please tick one)

Wellington	2 - 6 August 2010	<input type="checkbox"/>
Auckland	1 – 5 November 2010	<input type="checkbox"/>

COURSE ATTENDEE/S (Please provide details of the person(s) attending the course outlined above)

Organisation:

Postal Address:

Fax:

Name:	Email:	Phone:	Member Investment NZD\$2,195 inc gst	Non - Member Investment NZD\$2,395 inc gst
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>

MANAGER'S CONTACT DETAILS

Name:

Position:

Email:

Phone:

PAYMENT METHOD

Send an invoice (no invoice will be produced without an order number)

Order No. :

Cheque will follow: Payable to the "Building Officials Institute of NZ"

Credit Card No:

Expiry Date:

Card Security Code: (Card Security Code (CSC) is a 3 or 4 digit number that appears on the back of your credit card)

Cardholder Name:

Signature:

Direct Credit to: BOINZ – Westpac, Lambton Quay, Wellington – 03 0502 0067694 000

(Receipts available on request)

Training Academy
PO Box 11424, Manners Street, Wellington 6142
Fax (04) 473 6004 or email events@boinz.org.nz
Event enquiries should be directed to events@boinz.org.nz or phone (04) 473 6005

All registrations will be acknowledged in writing within 7 days of receipt.

If minimum numbers are not reached, the Institute reserves the right to cancel or postpone any training event.

TERMS AND CONDITIONS

CONFIRMATION POLICY

All registrations will be acknowledged in writing within 7 days of receipt.
At no later than 3 weeks prior to the course start date an email confirming either your position on the course, together with all relevant information regarding the course or an update on the status of the course will be sent to you.
Please include a suitable email contact address for this confirmation to be sent.

MINIMUM NUMBER POLICY

All Training Academy events require minimum numbers of attendees to be registered at a given location at least 20 days prior to the event. If minimum numbers are not reached by this date, a generic email will be sent to all Institute members giving notice of its pending cancellation. If minimum numbers are still not reached after one week and the event is cancelled, potential attendees will be advised of this and options available at alternative locations (particularly for road show type events).

REFUND POLICY

Should a participant need to cancel their attendance prior to an event for which they have a confirmed registration; notice of this must be received in writing to the Training Academy office. A 25% administration fee will be deducted or, alternatively, a substitute attendee can attend in their place. There will be no refund for any cancellation made within 24 hours of the event or a "no show" on the day.

TRAVEL & ACCOMMODATION

If booking travel and accommodation to attend a course, it is important that you book travel and accommodation that can be refunded or transferred in the event of postponement or cancellation. The Training Academy will not be held responsible for any costs incurred.

SPECIAL REQUIREMENTS

Please advise of any special requirements when registering for an Institute event i.e. dietary, wheelchair access etc.

MEMBER INVESTMENT ELIGIBILITY

In order to claim the members' discounted rate for attendance at any event attendees must be current financial members of the Institute. Please check that your membership is current with no outstanding subscriptions due. Members who are unfinancial at the time of the event, they have been registered for, may incur an additional charge for this training.

MONEY BACK GUARANTEE

In 2010 the Training Academy is offering a "Money Back" guarantee. This is because we are passionate about providing top quality education and we have worked very hard to develop 'best in class' courses, we want to stand by their content.

The Money Back Guarantee is at the discretion of the Building Officials Institute of New Zealand and will be decided on a case-by-case basis.

The conditions surrounding this initiative:

- An Evaluation Form must be completed at the conclusion of the course in question and should include contact details, i.e. name, company, telephone and email
- Each request needs to be supported by a senior manager's letter of support and a completed request form.
- The request for 'money back' must be received at the Institute's Head Office no later than five (5) working days after the conclusion of the course
- Requests should include reasons for dissatisfaction and completed on the Request Form.
- Once a decision has been made no correspondence will be entered into.

CPD POINTS

Each of the courses run through the Training Academy are allocated CPD points.
These points will be recorded by the Training Academy for all members and the certificates provided on completion of the courses for all attendees will include the CPD points for the specific course attended.

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