

REGISTRATION FORM

45th ANNUAL CONFERENCE & EXPO
Viaduct Events Centre, Auckland, 13th - 16th May 2012

FIRST NAME: _____ LAST NAME: _____

(Please note: the above details are used on your conference name tag)

ORGANISATION: _____

POSITION: _____

POSTAL ADDRESS: _____

PHONE: _____ FAX: _____

EMAIL: _____

BOINZ MEMBER: (please state membership number _____ OR NO)

REGISTRATION FEES: (please circle your selection) (all prices are incl GST)

	Member	Non Member
FULL REGISTRATION – includes 1 X ticket to conference dinner		
Early (if registered by 20 th February 2012)	\$785.00	\$950.00
Late (if registered after 20 th February 2012)	\$885.00	\$1,105.00
SINGLE DAY REGISTRATION – does not include tickets to networking drinks or conference dinner		
Monday – 14 th May 2012	\$380.00	\$495.00
Tuesday – 15 th May 2012	\$360.00	\$475.00
Wednesday – 16 th May 2012	\$295.00	\$400.00

CD OF CONFERENCE PAPERS please tick here if you would like a copy
(this will be sent directly to you following the conference)

SOCIAL PROGRAMME

FUNCTIONS

No. of tickets required

SUNDAY 13th May 2012 Networking Function – **one** ticket included in full registration
Extra tickets available @ \$35.00 inc GST per person _____

MONDAY 14th May 2012 Networking Function – **one** ticket included in full registration
Extra tickets available @ \$35.00 inc GST per person _____

TUESDAY 15th May 2012 Conference Dinner – **one** ticket included in full registration
Extra tickets available @ \$145.00 inc GST per person _____

PARTNERS SOCIAL REGISTRATION *Social Programme ONLY (includes all three functions listed above)*

FIRST NAME: _____ LAST NAME: _____

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Early (if registered by 20th February 2012) \$160.00

Late (if registered after 20th February 2012) \$180.00



REGISTRATION FORM continued

SUMMARY OF FEES PAYABLE (incl GST)

Full Registration	\$
Single Day Registration - state day _____	\$
Partners Social Registration	\$
Sunday – Networking Function	\$
Monday – Networking Function	\$
Tuesday – Conference Dinner	\$
TOTAL PAYABLE	\$

PAYMENT DETAILS

DIRECT CREDIT to: BOINZ – Westpac, Lambton Quay, Wellington – 03 0502 0067694 000

Particulars – Your Name

Code – Invoice Number

Reference – Conference12

CHEQUES should be made payable to: Building Officials Institute of NZ – BOINZ

PAYMENT VIA VISA OR MASTERCARD (ONLY):

Name on Card:	
Credit Card No:	
Expiry Date:	
Signature:	
Card Security Code:	(Card Security Code (CSC) is a 3 or 4 digit number that appears on the back of your credit card)

Total Paid \$

**When completed please send this form to:
Building Officials Institute of NZ Conference 2012**

PO Box 11424

Wellington 6142

events@boinz.org.nz

fax 04 473 6004

CONFERENCE CANCELLATIONS & SUBSTITUTIONS POLICY

- Should you be unable to attend the event, notice of cancellation must be received in writing to the address below by 31 March 2012. This notification will incur an administration fee of \$120.00 inc GST.
- Late Cancellations received after this date will incur an administration fee of \$120.00 inc GST plus an addition late fee of \$85.00 inc GST.
- Substitutions will be accepted at any time but will incur an administrative fee of \$60.00 inc GST
- There will be no refund for a cancellation made within 24 hours of the event or a “no show” on the day.
- The named conference delegate must be the person attending on the day.